

**REPORT FOR:**

**TRAFFIC AND ROAD  
SAFETY ADVISORY PANEL**

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<b>Date of Meeting:</b>	21 June 2012
<b>Subject:</b>	Appointment of Advisers to the Panel 2012/13
<b>Key Decision:</b>	No
<b>Responsible Officer:</b>	Hugh Peart, Director of Legal and Governance Services
<b>Portfolio Holder:</b>	Councillor Phillip O'Dell, Portfolio Holder for Environment and Community Safety
<b>Exempt:</b>	No
<b>Decision subject to Call-in:</b>	Yes (following consideration by the Portfolio Holder)
<b>Enclosures:</b>	Appendix 1 – A Synopsis of Organisations  Appendix 2 – Nomination Form

## **Section 1 – Summary and Recommendations**

This report advises Members regarding the appointment of non-voting advisers to the Panel for the 2012/13 Municipal Year.

Members are requested to consider the report and agree the following:

### **Recommendations: That**

1. in accordance with the Executive Procedure Rules (Part 4D of the Constitution - Rule 22.4) the Panel recommend to the Portfolio Holder for Environment and Community Safety that the advisers detailed in paragraph 2.4 of this report be re-appointed for the 2012/13 Municipal year;
2. the Panel indicate whether additional nominations from the list of organisations set out in appendix 1 should be sought;

### **Reason: (For recommendation)**

To appoint advisers to the Panel for the 2012/13 Municipal Year, to assist in the work of the Panel.

## **Section 2 – Report**

### **Brief History**

- 2.1 Rule 22.4 of the Executive Procedure Rules provides for a Panel or to recommend to the Executive that advisers be appointed to assist in the work of the Panel either generally or on specific matters.
- 2.2 In 2011/12, all the organisations listed at appendix 1 were invited to submit up to two nominations for the position of non-voting advisers to the Panel. This was done in order to:
  - (i) widen the pool of adviser organisations that are approached annually for nominations;
  - (ii) implement a more transparent process for the selection and appointment of advisors, that was in line with good practice guidelines;
  - (iii) consider nominees whose abilities would best suit the needs and direction of the business of the Panel, and whose contributions and specialist knowledge would be an asset to the work of the Panel.
- 2.3 In 2011/12, six nominations were received from the following organisations: The Cyclist Touring Club, Sustrans, London Travel

Watch, Living Streets Harrow Public Transport Users Association and the North West London Chamber.

- 2.4 The Panel recommended and received agreement from the Portfolio Holder for Environment and Community Safety for the appointment of the following three non-voting advisers to assist with its work in 2011/12:
- Mr Alan Blann, representing the Cyclists Touring Club 'Right to Ride';
  - Mr Len Gray, representing Living Streets;
  - Mr Anthony Wood, representing Harrow Public Transport Users' Association.
- 2.4 This report suggests that the Panel recommend to the Portfolio Holder for Environment and Community Safety the re-appointment of the advisers appointed in 2011/12 and indicate if it wishes to seek additional nominations from the organisations listed in appendix 1. Appendix 2 sets out the nomination form previously used. If appointed, the advisers will be subject to the Protocol on Advisers and any other rights or restrictions agreed by the Panel.
- 2.5 Although there is no limit on the number of advisers that the Panel can appoint, officers recommend that up to four representatives be appointed in order to ensure that management of the Panel's work does not become onerous.

### **Financial Implications**

- 2.6 Not applicable.

### **Risk Management Implications**

- 2.6.1 If advisers are not appointed, the Panel may not have access to external expert advice from suitably qualified persons when conducting its business.

### **Equalities implications**

- 2.7 To promote and enhance local democracy and public service values by increasing opportunities for participation, through effective communication and by developing the capacity to empower Harrow's communities.

### **Corporate Priorities**

- 2.8 Contributes to building stronger communities by allowing representation from the voluntary and community sector on an advisory Panel of the Executive.

### Section 3 - Statutory Officer Clearance

Name: Kanta Hirani	<input checked="" type="checkbox"/>	on behalf of the Chief Financial Officer
Date: 7.6.12		
Name: Paresh Mehta	<input checked="" type="checkbox"/>	on behalf of the Monitoring Officer
Date: 7.6.12		

### Section 4 - Contact Details and Background Papers

**Contact:** Manize Talukdar, Acting Democratic Services Officer  
Tel: 020 8424 1323

**Background Papers:** The Council's Constitution, Report to TARSAP meetings held on 23 June 2011 and 20 September 2011; Portfolio Holder Decision (PHD) 002/11.